

# WSTIMS FOR WINDOWS USERS NEWSLETTER

July 16, 2011  
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ISSUE 03 VOL. 11  
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This newsletter is for you, the user, to inform you of problems that have been sent in from scorers across the nation and the solutions for those problems. We will be sending this out from time to time to keep you informed and assist you in usage of the program. If you have a problem or issue that needs to be addressed send an email to the editor and we will get your problem addressed immediately and keep all of the users informed of the problems/solutions involved.

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## . Using Multiple Computers To Score A Tournament

Review the article titled “State and Regional Tournament Setup and Scorebook Options” in Issue 2 of the Newsletters for your tournament setup.

The **absolutely, most important step** in using multiple computers is to synchronize all of the computers to the current Date, Time Zone and Time of day before you start the tournament.

### Running Orders for tournaments

- Divided into 3 parts – one for each event in the tournament
  - Check Team codes can be your own codes or for the Regional’s you can click the “state” button to automatically populate the Team column or “region” for the Nationals.
  - The Class is set by default to the highest class of the tournament sanction; you will need to set the class for each individual skier in each event in the Running Order screen in the Tournament tab on the taskbar. If you are using more than one class, you will need to sort your running orders appropriately.
- Normally a Regional tournament class codes are setup using the National event classifications, but this is at the option of the region.
  - Running orders can be exported to your tournament file in a txt format and the default is according to the seeding value for each skier. If you want an alternate order, click on “sort” and select from the available options to use in sorting your running orders. This can easily be cut and pasted into an Excel spreadsheet for running orders and into the forms in the “**Tournament Forms Packet**” available from Jeff Clark.

### Team Management

This panel is used to edit the Team information. You can give a full name for each of the Team abbreviations etc. in the Name column. Click “Create Teams” to edit the previous Team information that you entered in your template or you can use the other optional buttons available.

The generate team buttons will very easily create team entries for all unique values in any of the skier entries.

**State:**

The State button will copy the state value in the skier’s member record to the Team code. This is specifically created for Regionals.

**Region:**

The Region button uses the skier's state value to look up the associated region value in one of the tables. This is specifically created for Nationals.

**Federation:**

The list of all of the IWWF Federations and their abbreviations are in a list in the “Tools” section “List View” – Federations. These will need to be inserted into your template manually for each of the skiers in an IWWF Team tournament..

**Editing the Team List:**

After the button's are used to generate the values for the skiers then the codes can be manually edited using the arrow buttons on the team management window. This would apply to skiers falling under the 10 week rule or other unique situations.

Now that you have your tournament setup, you are ready to setup the rest of your computers. This is a simple process:

In the Tournament List screen select “Export” from the taskbar, name your file and select the destination for the file. Then use the “Import Data” selection from the tools tab in the taskbar to import the tournament into each of the computers you will be using for the tournament. If you are scoring a Regionals or Nationals and are receiving late entries per the rulebook, it would be a wise idea to export the tournament data each morning and import it into the other computers so that they will have the latest information for the start of the day. Any entries received after the start of the day will need to be entered into the event computer on an as need basis during the day.

**Exporting the event results to your scoring computer file:**

- Select the age division to be exported and “refresh” to bring up a particular age division event file.
- Select “Export” for the selected age division and a “save as” panel will appear. Give the file a name i.e. M1slalom and choose the letter designation of the thumb drive that you are using to move the file to your Master scoring computer and click save.

- You can then take the file the main computer for processing using the import data function.
- Use the Export function in the Administration screen to export all of the information in the event satellite computer at the end of each day and at the end of the tournament to a thumb drive, so that you can import this into the main computer to make sure that you have captured all of the information for each day and at the end of the tournament.

## Import Data

You will use this tool to Import the following into your main or satellite computers computer:

Tournament Data:

Suggested file naming protocol:

- “Beginning of tournament” tdataBOT(date)
  - After setting up your main computer, this is the file that you will use to setup all of your other scoring computers for the tournament.
- “End of day” tdataEOD(computer name)(date)
  - At the end of each days scoring on a particular computer, it does not hurt to save all of the files from that computer for the day. This will insure that you have captured all of the data from the computer for the days scoring. The program will cross check the date/time stamp for each record and update them accordingly.
- “End of tournament” tdataEOT(computer name)(date)
  - Again this is a safe way to make sure that you have the data from each computer, so that you can assemble the final file on the main computer.
- “End of tournament file for the main computer”, use the same format as noted above for the individual scoring computers.
- Individual Event results:
  - Regionals and Nationals:
    - (age division)(event)(date)
      - B1trick10911
      - M4slalom10911

Use the Summary screens in the event scoring panel to print and publish the event results by age division and create the scorebooks in the Tournament Package Build using the Championship/index type for the State, Regional and National scorebooks to produce the proper scorebooks for publishing. Before you run the Championship scorebooks for the

first time during the tournament, you need to open the Master Scorebook in the Tournament tab and select Div/Group in the Placement section. This will isolate the out of state or out of region skiers in the suggested "RL" (Ranking List) from the age division skiers when determining placements for each division. You can run the scorebook build option as many times as needed during the tournament. This option will also leave the placement values out of the seeding file, which makes the Seeding representatives, work easier.

Thanks for all of your interest and we will keep you updated as new issues arise. Enjoy you summer.